

MINUTES

November 17, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 17th day of November, 2008, in meeting room 240 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Mark Meyer, (Foreman, District #1, for Rod Cleveland, Member)
Tammy Howard, Secretary

Member Rod Cleveland was absent.

Others present were: Christine Brannon, David Batton, Don Holyfield, Ed Miller, Melinda Duke, Jennifer Griswold, Peggy Laizure, Denise Ellison, Deborah VanWye, Dan Cary, Susan Moffat, Daryl Covey, Sandra Longcrier, Eddie Thomason, Doug Blaine, Carri Colwell and Tarran Manning.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the minutes of the Regular Meeting of November 10, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion Carried.

Chairman Skinner moved, seconded by Rusty Sullivan, to table the awarding and/or rejecting of County Bid #COM-1396 – Contract to provide Public Relations and Communication Services for the Cleveland County Commissioners. The bid term will be from the bid award date through June 30, 2009, with the option to renew for a one-year (1) term thereafter.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion Carried.

Chairman Skinner called for the discussion, Consideration, and/or Action on the Jail Report from Ed Miller.

Mr. Ed Miller presented the following report:

The Cleveland County Detention Center held an average of 210 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
11/04/2008 Tues	212	12	6	194
11/05/2008 Wed	208	12	6	190
11/06/2008 Thur	209	12	4	193
11/07/2008 Fri	199	11	5	183
11/08/2008 Sat	214	15	6	193
11/09/2008 Sun	218	15	6	197

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11/10/2008 Mon	215	15	6	194
11/11/2008 Tues	211	14	6	191
<u>Daily Average</u>	<u>210</u>	<u>13</u>	<u>5</u>	<u>192</u>

The Book-Ins comparison for this week:

2008 29 FEMALES & 141 MALES = 170 TOTAL. (0.5% increase from last year)

*64 Inmates listed an address outside of Cleveland County.

2007 40 FEMALES & 129 MALES = 169 TOTAL

*62 Inmates listed an address outside of Cleveland County

Five Inmates were transported to DOC 11-06-2008

Three Inmates were transported to DOC 11-13-2008

Rusty Sullivan moved, seconded by Mark Meyer, to accept the Jail Report.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the invoice received from Pottawatomie County for housing inmates for the month of October, 2008 in the amount of \$9,520.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion Carried.

Chairman Skinner moved, seconded by Rusty Sullivan, to approve the Cooperative Extension Services Agreement between the Board of County Commissioners of Cleveland County and Oklahoma State University acting for and on behalf of its Cooperative Extension Services and the United States Department of Agriculture for the fiscal year 2008/2009 in the amount of \$370,000.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion Carried.

Chairman Skinner called for the discussion, consideration, and/or action to approve the extension of CDBG 07 Grant, Contract #12941 until May 30, 2009. This grant was awarded to Cleveland County for the Rural Water District #1.

Daryl Covey addressed the board stating this was the second extension they needed for this grant and the 1st phase of the grant to start in 2009.

David Batton, A.D.A., asked Mr. Covey what the Rural Water District's matching contributing amount was?

Mr. Covey replied he did not believe the district had a contribution amount and he would check to see if there was a matching contributing amount.

Chairman Skinner moved, seconded by Rusty Sullivan, to approve the extension of CDBG 07 Grant, Contract #12941 until May 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion Carried.

Per the recommendation of David Batton, A.D.A., Rusty Sullivan moved, seconded by Chairman Skinner, to approve CLEO Agreement for Work Force Development.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the Resolutions Disposing of Equipment as follows:

- a. SM440-33 Vacuum
- b. SM440-34 Vacuum
- c. SM440-36 Vacuum

(The above items are from the Building Maintenance Department and were junked.)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the October, 2008 monthly reports of the following:

- a. Shari Kinney, Health Department
- b. Don Holyfield, County Sheriff

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 09-2760 – A4 Thomson West \$ 6,000.00
 - 09-2761 – A4 Thomson West 6,000.00
 - 09-2787 – SM2 Federal Corporation 500.00
 - 09-2790 – SA2 Palace Auto Supply, Inc. 3,000.00
 - 09-2831 – B1C-400 U.S. Extradition Service, L.L.C. 3,500.00
 - 09-2833 – B2B-300 Sysco Food Services of Oklahoma 500.00
- b. Highway Fund
 - 09-2766 – T2A Noble Hardware 400.00
 - 09-2777 – T2A Fred's Tire & Battery, L.L.C. 2,500.00
 - 09-2789 – T2A Copelin's Office Center 2,000.00
 - 09-2791 – T2A Cintas First Aid & Safety 2,000.00
- c. Sheriff's Revolving Fund
 - 09-2832 – CFBRE2-300 Sysco Food Services of Oklahoma 5,000.00
 - 09-2834 – CFBRE2-300 Ben E. Keith 2,500.00
 - 09-2835 – CFBRE2-300 U.S. Foodservice, Inc. 2,000.00
 - 09-2836 – CFBRE2-300 Ken's Discount Pharmacy 5,000.00
- d. Fair Board Fund
 - 09-2742 – FF2 The Norman Transcript 1,500.00
- e. Health Fund
 - 09-2843 – MD2 Copelin's Office Center 10,000.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0365 - SM2	09-0029 - T2A
09-0465 - B2A-100	09-0071 - T2A
09-1811 - B2A-500	
09-2101 - CFBJ2-300	
09-2354 - CFBJ2-300	

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Mark Meyer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General Fund	\$ 524,498.44
b. Highway Fund	136,867.80
c. Health Fund	216,222.06
d. Sheriff Service Fee Fund	39,444.57
e. Sheriff Revolving Fund	9,781.14
f. Sheriff Commissary Fund	947.43
g. Sheriff Courthouse Security Fee Fund	245.00
h. Sheriff Jail Fund	1,571.65
i. S.T.O.P Violence Against Women Fund	1,488.51
j. County Clerk Lien Fee Fund	4,169.61
k. County Clerk Preservation Fund	8,776.88
l. Treasurer Certification Fund	75.75
m. Fair Board Fund	1,406.37

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. Mark Meyer seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Mark Meyer, yes.
Motion Carried.

(Clerk's Note: Agenda was posted on 11-13-08 @ 5:35 p.m.)